



Roles and Responsibilities of the Elected Chief

Approved By: **ICGC#332/04/11/2017**

Review Period: **Every Three Years**

Effective Date: **April 12, 2017**

Previous Version: **GC#683/08/03/2010**

1. Overview

- 1.1 The Six Nations Elected Council (Council) is the official governing body for the Six Nations territory and the Elected Chief is the official Chairperson of Council.
- 1.2 The Elected Chief is responsible for carrying out the mandate and priorities of Council.
- 1.3 The Chief's primary functions are to chair Council meetings, act as the spokesperson for Council and its committees, represent the entire Six Nations membership, and to ensure that Council carries out its role effectively.

2. Reporting Relationship

- 2.1 The Elected Chief shall report to and take direction from the Council as a whole and shall abide by all Six Nations Council Resolutions.
- 2.2 The Elected Chief may be granted certain additional authority by Council; however, he/she is bound by the decisions of Council and cannot override any Six Nations Council Resolutions.

3. Communications

- 3.1 The Elected Chief shall perform the following functions:
 - (a) Act as the primary spokesperson or representative for the Six Nations Elected Council.
 - (b) Ensures Council is aware of all political, legal and legislative issues coming through his/her office. The Elected Chief is expected to make recommendations and offer an opinion on politically related matters.
 - (c) Serve as the primary political liaison with external governments.

4. Meetings

4.1 The Elected Chief shall:

- (a) Preside over all Six Nations Elected Council meetings as the Chairperson by maintaining order and enforcing rules of procedure in accordance with the policy *Six Nations Council Procedure Regulations*.
- (b) Call special meetings of the Six Nations Elected Council to consider items of substantial importance, or of a time sensitive nature.
- (c) Cast the deciding vote in the event that Council's vote is tied.
- (d) Act in an ex-officio capacity on all internal Council committees.
- (e) Designate a Member of Council to represent Six Nations Elected Council in his/her place, on behalf of Six Nations of the Grand River, at external meetings.

5. Emergencies

5.1 The Elected Chief shall:

- (a) Make decisions and act on behalf of the Six Nations Elected Council in time sensitive situations and emergencies when a decision has to be reached quickly. The Elected Chief shall attempt to gather as much input from Council as possible prior to making any such decision, including electronic polling.
- (b) Make any decisions made under 5.1(a) known to Council as soon as possible prior to the next meeting of Council where official ratification shall be made.

5.2 The Elected Chief is responsible for declaring any state of emergency in conjunction with the Emergency Control Group as outlined in the *Six Nations of the Grand River Emergency Plan*.

6. Administration

6.1 The Elected Chief shall:

- (a) Liaise with the Senior Administrative Officer to ensure that the Administration is carrying out their duties according to Council's vision, resolutions and policies.

7. General Duties

7.1 The Elected Chief shall:

- (a) Conduct the day-to-day affairs of the Office of the Chief within the parameters established by Council.
- (b) Seek the approval of Council for any initiative not provided at the direction of a Six Nations Council Resolution.
- (c) Work with Council to ensure the peace, order and good government of the community.
- (d) Perform a ceremonial role as the primary representative of the community on special occasions.

8. Authorization

- 8.1 This policy was approved by Six Nations Elected Council at the General Council meeting held on April 11, 2017 by GC#332/04/11/2017 to be effective on April 12, 2017.
- 8.2 Amendments to this policy must be approved by a Council Resolution.
- 8.3 This policy repeals and replaces the previously approved version approved by SNCR No. GC#683/08/03/2010.