



Indigenous Transitions Facilitator 126R3-24-3
Home and Community Care, Wellbeing
Full-Time

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) up until **the position is filled**, for the **Home and Community Care, Wellbeing department**. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the www.greatsn.com website. Online applications accepted through <https://www.vscyberhosting.com/sixnations/>. **NO LATE APPLICATIONS ACCEPTED.** **Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.**

JOB SUMMARY: The Indigenous Transitions Facilitator reports to and works under the direction of the Manager of the Home and Community Care Program and the Director of Wellbeing.

To assist the Wellbeing Department in researching, developing, educating and developing strategies for improved discharges for aboriginal people from hospital to home. System Navigation: Coordinate proactive continuity of care; collaborate referrals with circle of care partners; assist seamless care transitions and provider intersection. Strengthen linkages in the delivery of comprehensive individualized wrap around services. Ensure the early engagement of client identified caregivers in development of the care plan, and to determine any equipment, education or training they may require to support the client in their living arrangement of choice upon discharge.

Type	Full Time
Closing Date	Open Until Filled
Hours of Work	35 hours weekly
Wage	Min \$70,400

*A competitive compensation package will be offered commensurate with qualifications. *

BASIC QUALIFICATIONS:

- Bachelor's Degree or Diploma in Registered Nursing and a member in good standing or eligible for membership with the College of Nurses.
- Minimum of two years experience in Case Management
- Must be familiar with relevant local and area services, hospital or community-based case management and health resources.
- Must be familiar with government funding and legislation related to public services
- First Aid, CPR and WHMIS certified or willing to become certified

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.



SUBMISSION PROCEDURE: (Choose one method ONLY):

Method #1: Online

1. Please visit: <https://www.vscyberhosting.com/sixnations/> to access our job board and follow the directions to apply.
2. Please ensure all required documents are provided/uploaded with your application package, which include:
 - a. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
 - b. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
 - c. Copy of your education diploma/degree/certificate and transcript.
3. If you have any questions or need assistance please reach out to Eniola Owoso, HR Business Partner at 519-445-2223 ext. 5716 or via email at HRBP3@sixnations.ca.

Method #2: GREAT – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

Indigenous Transitions Facilitator – Full Time – 126R3-24-3
c/o Reception Desk
Grand River Employment & Training (GREAT)
P.O. Box 69, 16 Sunrise Court
Ohsweken, Ontario N0A 1M0



POSITION DESCRIPTION – HEALTH SERVICES

POSITION TITLE: Indigenous Transitions Facilitator

REPORTING RELATIONSHIP:

Reports to and works under the direction of the Manager of Home and Community Care Program and the Director of Wellbeing.

PURPOSE AND SCOPE OF THE POSITION:

To assist the Wellbeing Department in researching, developing, educating and developing strategies for improved discharges for aboriginal people from hospital to home.

System Navigation: Coordinate proactive continuity of care; collaborate referrals with circle of care partners; assist seamless care transitions and provider intersection. Strengthen linkages in the delivery of comprehensive individualized wrap around services. Ensure the early engagement of client identified caregivers in development of the care plan, and to determine any equipment, education or training they may require supporting the client in their living arrangement of choice upon discharge.

KEY DUTIES & RESPONSIBILITIES:

1. Technical Functions:

- Assessment of current discharge protocols, staff and programs involved in discharge planning:
- Meeting with administration, medical and nursing staff, hospitals, discharge planners, navigators and Local Health Integrated Network as well as other related departments
- Assess outcomes of the current discharge plan
- Determine gaps in service and strategize improvement to discharge planning
- Developing and implementing client service plans for the delivery of high quality service and discharge planning

2. Communication Functions:

- Working with the existing staff, discharge planners and develop protocols, resources and increased collaboration between agencies.
- Ensuring Service Plan is appropriate and resources are available

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- Assisting clients in providing information, awareness and direction to create independence and responsibility for their own care
- Attend regular meetings to allow open communication and dissemination of information.

3. Administrative Functions:

- Follow established reporting procedures as laid out by Six Nations Wellbeing Department
- Report on progress, failed discharges and outcomes of services by hospital and community as it relates to discharge
- Ensuring that the institutions are aware of the resources in aboriginal communities and how to access them.
- Provides information and coordinates regular meetings for discharge planning
- Assist staff, clients and families when necessary to promote case conferencing
- Develop and implement policies and procedures for discharge planning
- Regular review of client care and discharge outcomes will be completed to ensure that the right care is delivered to the right client at the right
- Consider client safety and liability issues

4. Other Functions:

- Functions as a component of the Home and Community Care Case Management Unit and Palliative Care which may include but not limited to; On Call, attending rounds meetings with Ontario Health at Home, Hospice, and other partners.
- Participate in the Community of Practice for Indigenous Transitions Facilitators.
- Performs other job related duties as may reasonably be required by the Manager of the Home and Community Care Program.
- Provides support for the Six Nations Emergency Measures Plan by ensuring awareness of the Emergency Measures Pan and assistance as instructed by the Director of Health Services

WORKING CONDITIONS:

- External contact with referring agencies; requires extensive interaction with public and is subject to deadlines, interruptions, mental stress and unscheduled hours of work.
- Direct client contact, in the clients' homes and the presence of the client in the office
- Some travel in and outside the community as required using own transportation.

WORKING RELATIONSHIPS:

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With the Manager/Director:

Receives direction, guidance, discusses plans, priorities, or interacts to ensure tasks are done efficiently and effectively; receives instruction; supervision.

Other staff:

Works closely with the Home Care Staff;

Promotes courtesy, cooperation and teamwork with all team members, respecting lines of authority.

With External Agencies

Represents and promotes Six Nations interests relative to health services; maintains awareness of legislative policy and program changes; seeks to develop and maintain working relationships.

With the Public:

Represents and promotes the health services and social field with respect to the general awareness of legislation, policy and program changes; seeks to develop sound professional working relationships;
Provide public awareness.

KNOWLEDGE AND SKILLS:

QUALIFICATIONS:

- Bachelor's Degree or Diploma in Registered Nursing and a member in good standing or eligible for membership with the College of Nurses.
- Minimum of two years experience in Case Management
- First Aid, CPR and WHMIS certified or willing to become certified

Other preferred requirements:

- Must be familiar with relevant local and area services, hospital or community-based case management and health resources.
- Must be familiar with government funding and legislation related to public services
- Good communication and public relations skills. Ex. Verbal/Written. Proficiency in the use of computers and various software applications including electronic health records
- Working within a multi-disciplinary team setting.
- Demonstrating the ability to understand the importance of confidentiality and ability to work with tact and discretion.

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- Demonstrated problem solving and critical thinking
- Functioning independently.
- Must have criminal record check
- Must be knowledgeable about local culture and traditions
- Ability to speak an indigenous language is an asset.
- Must have insured vehicle and Class “G” drivers’ license.

IMPACT OF ERROR:

Errors in judgment and in the conduct of duties could lead to loss credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Manager, Director of Health Services, Human Services Committee, Six Nations of the Grand River Elected Council, Government agencies and the public

CONTROL:

Guiding principles set by Health Services Department and Six Nations of the Grand River Elected Council. Works within the administrative policies and procedures established by the Six Nations of the Grand River Elected Council for the Health Services Department and other legislation provided by the respective governments.