



# **Roles and Responsibilities – Six Nations of the Grand River Elected Council**

Category: Governance

Approved By: ICPL#421/12/09/2024

Effective Date: December 10, 2024

Date for Review: December 10, 2027

Previous Version: GC#683/08/03/2010,

GC#332/04/11/2017

## **1. Overview**

- 1.1 As the official governing body of the Six Nations' Territory, the Six Nations of the Grand River Elected Council (Council) is responsible to provide leadership for the community. This responsibility is fulfilled by setting, approving and monitoring a political vision for the term of office. Council is responsible for ensuring that the political vision, mandate and activities of the organization are effectively carried out.

## **2. Reporting Relationship**

- 2.1 Council shall inform the community of Council's and the Administration's activities and progress, including presenting an approved annual audit, at an Annual General Meeting.
- 2.2 Council shall periodically provide updates to the community through its website, its social media accounts, local media outlets and its political newsletter (or political updates).

## **3. General Duties & Responsibilities**

- 3.1 Council shall:
  - (a) Develop a vision and ensure that organizational plans, programs, policies and services are consistent with this vision.
  - (b) Provide leadership on the needs of the community and determine what can be provided within the budget.
  - (c) Establish, review, and maintain policies within which Council and the Administration shall operate.
  - (d) Evaluate and revise policies to ensure that they are in line with the political vision.

- (e) Monitor the progress of a comprehensive community plan.
- (f) Keep informed of emerging and existing issues and conditions that may affect the Six Nations community.
- (g) Ensure that all applicable legal obligations are met.
- (h) Appoint an alternate Chairperson in the event the Elected Chief is unable to attend a meeting of Council.
- (i) Exercise due diligence when making decisions to protect the Council and the Administration from undue liability.
- (j) Review committees, as necessary, and define the composition and key responsibilities of each.
- (k) Approve annual departmental, administrative and political budgets.
- (l) Ensure that an effective communication strategy is created and maintained.
- (m) Identify opportunities and consider requests for joint advocacy, coalitions and other political activities.
- (n) Establish and maintain relationships with other governments.
- (o) Promote, develop and maintain a healthy, safe and viable community.

#### **4. Responsibilities in Relation to the Chief Executive Officer**

##### 4.1 Council shall:

- (a) Provide the Chief Executive Officer (CEO) with direction by communicating a vision, approving policies and passing Council Resolutions.
- (b) Ensure that the CEO develops, implements, and follows a plan, reviews it regularly, and updates it as necessary.
- (c) Hire the CEO.
- (d) Annually review the performance of the CEO.
- (e) Ensure that the CEO takes direction from Council as a whole.

#### **5. Authorization**

- 5.1 This policy was approved by Six Nations Elected Council at the General Council meeting held on April 11, 2017 by GC#332/04/11/2017 to be effective on April 12, 2017.
- 5.2 Amendments to this policy must be approved by a Council Resolution.

- 5.3 This policy repeals and replaces the previously approved version approved by SNCR No. GC#683/08/03/2010.
- 5.4 This policy was amended and approved by the Six Nations of the Grand River Elected Council at the Political Liaison meeting held on December 9, 2024, by resolution ICPL#421/12/09/2024 to be effective on December 10, 2024.