



SIX NATIONS of the GRAND RIVER ELECTED COUNCIL

REQUEST FOR PROPOSALS

FOR

STRATEGIC PLANNING CONSULTANT

March 2025

1. Request for Proposals

The 59th Six Nations of the Grand River Elected Council is seeking proposals from a qualified professional or firm to facilitate the development of a multi-year strategic plan.

The Client

The 59th Six Nations of the Grand River Elected Council (SNGREC) is the legally recognized governing body of Six Nations of the Grand River First Nation (Six Nations). SNGREC actively advances the collective interests of the Six Nations of the Grand River First Nation rights holders. More information can be found at www.sixnations.ca.

Six Nations of the Grand River is the most populous First Nation in Canada, with a total membership of 29,165 (Aug. 2024). For multiple reasons, such as the lack of sufficient infrastructure, housing and land base, more than half of the registered population live off-reserve. Six Nations is located at the center of the Greater Golden Horseshoe of southern Ontario, about 100 kilometres from Toronto. Six Nations is the only Haudenosaunee territory that has all six of our distinct nations (Mohawk, Cayuga, Oneida, Onondaga, Seneca and Tuscarora) living collectively.

Vision Statement - With the knowledge and guidance of our Haudenosaunee values, our people will enjoy a healthy, content, safe and self-sustaining diverse community.

Mission Statement - The Haudenosaunee values and principles guide and strengthen our community, programs and services, now and for the next Seven Generations.

2. Background

The 59th SNGREC (comprised of one elected chief and twelve elected councillors) commenced their four-year term on November 7, 2023. As SNGREC interplays with many levels of government (federal, provincial, municipal, other nations and internationally) their work is very complex.

SNGREC's first year in office was met with competing priorities, establishing a new governance system (composed of seven sub-committees with specific mandates and a terms of reference plus three full SNGREC committees), addressing program and service gaps, and crisis management. The 59th SNGREC has much to be proud of as evidenced by the "*Political Update Newsletter – A Year in Review*". However, they seek to develop a comprehensive strategic plan to help shape their future work and the future of Six Nations.

3. Purpose

To create a SNGREC Strategic Plan through the Development of a 5 Year SNGREC Strategic Plan as a feasible and objective guide by which to implement and address the needs and aspirations identified in the Six Nations Community Plan.

4. Scope of Work

- a) To host a half day self assessment with SNGREC on their first year in office while also contemplating a situational analysis of the political climate.
- b) To produce a report of the self assessment session to help inform the strategic plan.
- c) To review the 58th SNGREC documents related to priorities and visioning and strategic planning retreats.
- d) To facilitate a two-day working meeting with the 59th SNGREC with a goal of identifying the sitting Council priorities.
- e) To create a SNGREC Strategic Plan on the basis of the Council priorities and input identified in 4 a) through 4 d). The Strategic Plan will firmly support the Six Nations Community Plan, inform advocacy efforts, align with the mission and vision, and the need to respond to emerging issues.
- f) To document the input and findings of a two-day working meeting and relevant data to support the resultant recommendations culminating in the draft 5 Year Strategic Plan which shall include short, medium and long term goals and action plans by fiscal year. All reports shall be prepared in both a Portable Document Format (PDF) and in an editable MS Word format.
- g) To develop monitoring, assessment, and annual self evaluation tools to enable SNGREC to measure success and report on progress.
- h) To present a draft 5 Year Strategic Plan to the SNGREC for review.
- i) To edit the draft plan presented in 4h) and create a final 5 Year Strategic Plan.

5. Minimum Request for Proposal Requirements

5.1 The proposal shall include the following:

- a. Qualifications of the individual serving as the lead for this RFP
- b. The names and qualifications of anyone that will be working on this project on behalf of, or in affiliation with, the proponent
- c. Demonstrate relevant experience in working with First Nation communities in the area of Community and Strategic planning
- d. Project Methodology shall include a detailed work plan that clearly identifies how the purpose, and scope of the project shall be organized, including a draft agenda for each session
- e. Deliverables
- f. Proposed Timeframe for Project (express in terms of consecutive weeks required from the time the contract is awarded)
- g. Total Project Cost - shall include a detailed outline of fees reflective of the workplan, including human resource expense broken down by per diem rates, travel costs, anticipated rentals, disbursements, other (specify)

- h. Proposed Payment schedule (the consultant shall not be paid more than 90% of the agreed fees and disbursements until the Final Report has been reviewed and approved by the SNGREC)
- i. References including at least one First Nation situated in Canada

6. Evaluation Criteria

It is the responsibility of the proponent to ensure your RFP meets the minimum requirements. Proponents who register interest in this RFP by way of email to sncos@sixnations.ca will automatically receive RFP revisions that may occur.

All proposals will be evaluated based upon the following criteria:

- a) Quality of the proposal
- a) Qualifications of the proposed team
- b) Cost Effectiveness (Proposed Per Diem Cost, Proposed Total Cost)
- c) Demonstrated understanding of the scope of the work
- d) Demonstrated experience in facilitation and strategic planning development
- e) Innovation
- f) Demonstrated experience working with First Nations

7. Copyright and Project Documents

The information, both written and intellectual, produced in this project is deemed to be the property of SNGREC, and the Consultant shall not use any documents or information provided for this project and that result from this project without the written permission of the SNGREC. Further the Consultant shall treat all information that results from this project, including written, electronic and verbal, in strict confidence.

8. Privilege Clauses

The SNGREC may at its sole discretion, reject or retain for its consideration proposals which are non-conforming because they do not contain the content or form required.

Notwithstanding any other provision in the Request for Proposals or practice or custom in the industry, the SNGREC shall have the right to:

- a) Accept any Proposal or part thereof
- b) Reject any proposal
- c) Reject all proposals
- d) Accept a Proposal that is not the lowest proposal

Any person who submits a Proposal shall be deemed to have agreed to the restrictions in the Request for Proposal documents, including the privilege clauses.

SNGREC reserves the right to amend this RFP at any time up to 5 business days prior to closing. Interested applicants are encouraged to register your interest in this RFP (to sncos@sixnations.ca) in order to receive an updated RFP.

9. Instructions to Applicants

- a) Proposals (maximum 20 pages including attachments - formatted using 12 point font, 1 inch margins, on letter size paper) must be addressed to Chief Sherri-Lyn Hill and received by **4 pm EST on Friday April 4, 2025** (closing) at the Six Nations Administration Building. Late proposals will not be accepted or considered.
- b) The applicant must submit one electronic copy via electronic mail with the subject line which reads RFP Strategic Planning.
- c) Proposal documents must be completed in accordance with the requirements of this RFP. No amendments to proposals will be accepted after closing.
- d) Proposal cover letters shall be originally signed (docu-sign is acceptable) by the proponent.
- e) Electronic inquiries regarding this RFP shall be accepted up to 6 days prior to closing and may be directed to sncos@sixnations.ca
- f) Only the first 20 pages of material enclosed (not including the cover letter) with the submission will be considered and evaluated. Hyperlinked information may be used but the information will not form part of the evaluation.
- g) Proposals will be evaluated, solely, based on the defined criteria.

The 59th Six Nations of the Grand River Elected Council thanks all applicants for their submissions however only the successful applicant will be contacted.